Meeting called to order at 9:01 am

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<th>Agenda Item</th>
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<td>Call to Order/Introductons/Minutes</td>
<td>Minutes from November Meeting</td>
<td>Deb Davis opened the meeting with introductions.</td>
<td>Kile Pelletier made a motion to approve the minutes, Jon McGovern 2nd, no discussion, unanimously approved</td>
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<td>Project Updates</td>
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<td>Rachel Dyer and Nancy Cronin walked the Council through the status of our ongoing projects.</td>
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<td>Health Care in Maine Status</td>
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<td>Nancy Cronin gave an overview of the history of the treatment of people in Maine with developmental disabilities, from town farms to institutionalization to community-based services. She then discussed ongoing service issues in light of the covid epidemic, including disruption to services, the higher risk for people with DD, and the dangers of congregate living. Nancy listed some things that exacerbate the gaps in healthcare people with DD experience, including communication issues, a lack of time and knowledge, and potential implicit bias in the system. Nancy also discussed issues around mental health for people with DD, and the specific difficulties people with DD experience in trying to get care for mental health issues.</td>
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Finally, Nancy took a “1,000 foot view” of the systemic issues we need to focus on to make positive changes in this system, including looking at how the healthcare system interacts with other systems, including community supports and education.

**Quality Assurance Introduction**
Rachel Dyer introduced the topic of Quality Assurance - much of our work is based in this, the systems work that improves experiences and outcomes for people with DD across service systems. How do we know that the services that people with DD receive are doing what we want them to? How do we measure quality and outcomes?

**Breakout Rooms: How do we measure quality?**
Council members broke into small groups in breakout rooms, to discuss their views on quality assurance, and how the Council can support systems change that improves quality in the systems that serve people with developmental disabilities. They then reported out on their conversations.

**Council Business**
- **Balance Sheet**
  - Vaunalee Foster application
- **Executive Committee Meeting Minutes**
  - Membership update – Jon McGovern shared the outcome of the membership committee’s last interview – the committee voted unanimously to recommend Vaunalee Foster for membership. He then asked for a motion to nominate Vaunalee Foster to the Council.
  - Budget and Balance – the Council was provided a current balance sheet, and there were no questions.
  - Executive Committee – the Council was provided minutes from the last Executive Committee meeting. No questions or discussion.

**Adjourn**
- Adjourned at 11:58 AM

Marc Roix made a motion to nominate Vaunalee Foster for membership to the Council. Jon McGovern 2nd. No discussion, unanimously approved.

Jon McGovern made a motion to adjourn, Maryann Preble 2nd, no opposition.
**Attendance**

*Attendance:* Kile Pelletier, Maryann Preble, Sarah Trites, Deb Davis, Monique Stairs (SUFU), Tracey Webb, Staci Converse (DRM), Denise Ranger, Alan Cobo-Lewis (CCIDS), Nicole Achey, Cheryl Stalilonis, Maryann Harakall (CSHN), Stacy Smart, Maggie Hoffman, Marc Roix, Jon McGovern, Craig Patterson (OADS), Shannon Johnson, Elissa Wynne/OCFS, Kim Moody (DRM), Cheryl Hathaway (OCFS)

*Staff Attendance:* Nancy Cronin, Rachel Dyer, Jessica Gorton, Angela Burgess

*Absent:* Suzanne Primiano/DOL, Erin Frazier (DOE), Roberta Lucas (new CDS rep), Jean Youde